



Seeking qualified candidates to fill the role of Executive Director

Organization: Kenai River Sportfishing Association (KRSA)

Title: Executive Director

Position type: Salaried

Position location: Soldotna, Alaska

Reports to: Board of Directors

Functions supervised: All operations and staff

Duties and responsibilities:

- Responsible for timely execution and achievement of KRSA's strategic business plan and achievement of KRSA's mission.
- Ensure the efficiency, effectiveness and control of all KRSA operations and events.
- Ensure the compliance with laws, rules, regulations and KRSA policies and procedures.
- Keep abreast of related industry trends and issues to ensure the effectiveness of the organization in fulfilling its mission.
- Assist the Board in the development of goals, strategies, organization and operating plans.
- Serve on and actively participate with Board committees.
- Represent KRSA in the Alaska south-central community, at state-wide community events and in professional associations.
- Responsible for fundraising and maintaining positive relationships with sponsors, donors and event participants.
- Serve as official spokesperson for the organization.
- Perform other duties as assigned.

Education: Bachelor's degree

Creditable Experience in Lieu of Education: Six years of successful experience in a similar position.

Experience/Skills:

- Must have experience in the not-for-profit business model, preferably in a similar executive management position with a comprehensive knowledge of the community and fundraising.



- Must possess excellent leadership, personnel and project management, analytical, verbal, written and interpersonal communication skills.
- Ability to work autonomously and efficiently under multiple deadlines in a fast-paced, non-profit team environment with a strong Board.
- Must be resourceful, with a high degree of initiative.

Salary: DOE

Please email a cover letter and resume to: chairman@krsa.com

About KRSA:

KRSA is a nonpartisan, nonprofit fishery-conservation organization that works to ensure the long-term health and sustainability of fish resources in the Kenai River and elsewhere in Alaska, through education and advocacy of sport and personal-use fisheries and the promotion of science-based fish management.